

Environmental Health Program Director

The Environmental Health Program Director is responsible for day-to-day oversight of the Division of Environmental Health, which includes regulation of food service establishments, hotels/motels, bed and breakfast establishments, public swimming pools, organized campgrounds, tattoo parlors, and body piercing studios. The Division also is responsible for rabies exposure investigations. Duties include:

- Directly responsible for oversight of an environmental health staff of 107 positions statewide, in addition to working with environmental health staff in five contract counties.
- Manage legislation affecting all environmental health programs, which includes drafting legislation, writing analyses of bills filed during the legislative session; preparing fiscal notes to determine the financial impact of legislation; drafting amendments to bills; meeting with legislators and bill sponsors; testifying before senate and house committees.
- Work closely with departmental legal staff to draft new regulations and revisions to existing regulations; conduct rule-making hearings; defend regulations to the Government Operations Committee of the General Assembly.
- Prepare annual budget for the division and participate in the departmental budget process, which includes proposing potential reductions or improvements.
- Media relations, which includes conducting interviews with newspapers, radio stations, and television stations statewide; reviewing press releases prepared by the department's public affairs office.
- Draft letters of response to public and industry inquiries regarding all environmental health programs.
- Draft letters for the Commissioner of Health in response to public inquiries concerning environmental health programs.
- Develop presentations for speaking engagements to field staff, departmental agencies, and civic groups and organizations.
- Evaluate food preparation technologies and processes to determine whether those technologies and processes comply with state law and regulations and also adequately address foodborne illness risk factors.
- Work closely with departmental legal staff to prepare and conduct enforcement hearings.
- Conduct training sessions for environmental health staff statewide.

Interested applicants should send their resume to Donna Teasley at Donna.Teasley@tn.gov and reference Env Health Program Director in the subject line.

Graduation from an accredited college or university with a bachelor's degree, including at least 36 quarter hours in biology, chemistry, or any environmental science and experience equivalent to eight years of any full-time work in the enforcement of an environmental program or any professional environmental program work, including at least five years of supervisory experience over staff who perform environmental regulatory program work.